

Report of the Director of Health and Wellbeing

Mental Health and Learning Disabilities Partnership Board – Terms of Reference and Appointments to the Board

Summary

1. This report asks members of the Health and Wellbeing Board to agree the Constitution, Terms of Reference and Membership for the Mental Health and Learning Disabilities Partnership Board.

Background

2. The Health and Wellbeing Board (HWBB) had previously agreed to set up four sub-boards to ensure the delivery of certain key actions arising from the Health and Wellbeing Strategy.
3. The Mental Health and Learning Disabilities Partnership Board (MHLDPB) is an informal sub-board of the HWB. The MHLDPB has now met on several occasions and very recently met for the first time in public where it agreed its Constitution, Terms of Reference and membership.
4. The Constitution and the Terms of Reference can be found at **Annex A** to this report.
5. The Board have over several meetings carefully considered what the most appropriate membership would be and have now agreed the following:
 - (i). Vale of York Clinical Commissioning Group (Chair) [*currently vacant*]
 - (ii). CYC - Assistant Director Assessment and Safeguarding [*Kathy Clark*]
 - (iii). CYC – Assistant Director, Adult Commissioning, Modernisation and Provision [*Graham Terry*]
 - (iv). CYC – Consultant in Public Health [*Martin Hawkings*]

- (v). CYC – Elected Member [*Councillor Helen Douglas*]
 - (vi). York Council for Voluntary Service – Partnerships Manager [*Catherine Surtees*]
 - (vii). York Mind – Chief Executive [*currently vacant but Deputy Chief Executive acting as substitute*]
 - (viii). Mental Health Voluntary Sector Forum – Chair of the Forum [*John Burgess*]
 - (ix). Voluntary Sector Forum for Learning Disabilities – Forum Member [*Rachel Barber*]
 - (x). Valuing People Partnership – Independent Co-Chair [*Ruth Hicks*]
 - (xi). Healthwatch York – Healthwatch Manager [*Siân Balsom*]
 - (xii). Partnerships Commissioning Unit – Mental Health Lead [*Judith Knapton*]
 - (xiii). Partnerships Commissioning Unit – Associate Director of Partnerships [*Janet Probert*]
 - (xiv). Leeds and York Partnership NHS Foundation Trust – Chief Operating Officer [*Jill Copeland*]
 - (xv). Leeds and York Partnership NHS Foundation Trust – Lead Manager for Learning Disability Services [*Victoria Pilkington*]
6. The appointments are all on an unspecified term of office and will be until such a time as natural vacancies arise.
 7. In addition to approving the Constitution, Terms of Reference and Membership for the Partnership Board the Health and Wellbeing Board are asked to note that the Vale of York Clinical Commissioning Group's place on the MHLD PB is currently vacant (the current Chair having stepped down from the Vale of York Clinical Commissioning Group at the end of September).
 8. There had been an understanding in the past that of the four Partnership Boards (sub-boards) that sit under the HWBB two would be chaired by CYC and two by the Vale of York Clinical Commissioning Group. The HWBB are asked to confirm with the Vale of York Clinical Commissioning Group that they are willing to carry on chairing the MHLD PB and if so, to clarify who will be chairing future meetings.

Consultation

9. Not applicable

Options

10. The Health and Wellbeing Board are asked to:
 - Formally establish the Mental Health and Learning Disabilities Partnership Board
 - Approve the Constitution/Terms of Reference and the Partnership Board's membership
 - Clarify the Vale of York Clinical Commissioning Group's willingness to continue chairing the MHLDB PB

Analysis

11. Not applicable

Council Plan 2011-2015

12. One of the key responsibilities of the Mental Health and Learning Disabilities Partnership Board is to ensure the delivery of the actions around mental health and learning disabilities within the Health and Wellbeing Strategy. These actions are relevant to the protecting vulnerable people strand of the Council Plan 2011-15.

Implications

13. There are no known implications associated with the recommendations within this report however it should be noted that the HWBB's own terms of reference give it the authority to set up sub-groups and thus agree the membership and Terms of Reference for those sub-groups.

Risk Management

14. In compliance with the Council's risk management strategy there are no known risks associated with the recommendations within this report.

Recommendations

15. The HWB are asked to:
 - a. Formally establish the Mental Health and Learning Disabilities Partnership Board

- b. Approve the Constitution/Terms of Reference and the Partnership Board's membership
- c. Clarify the Vale of York Clinical Commissioning Unit's willingness to continue chairing the MHLD PB

Reason: To finalise the arrangements for setting up this Partnership Board

Contact Details

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**Report
Approved**

Date

24
September
2013

Specialist Implications Officer(s) None

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers:

None

Annexes

Annex A – Constitution, Terms of Reference and Membership